

City of Trotwood

3035 Olive Road
Trotwood, Ohio 45426
937.837.7771
www.trotwood.org



Meeting Agenda - Final

Tuesday, September 8, 2020

6:30 PM

**Trotwood Community & Cultural Arts Center
4000 Lake Center Drive, Trotwood, Ohio 45426**

City Council

Mayor Mary A. McDonald
Vice Mayor Tyna R. Brown
Council Member Charles Ron Vaughn
Council Member Rhonda C. Finley
Council Member Robert L. Kelley, Jr.
Council Member Yvette Page
Council Member Bettye L. Gales
Clerk of Council Kara B. Landis

- I. **Call to Order: Mayor Mary A. McDonald**
- II. **Invocation**
- III. **Pledge of Allegiance**
- IV. **Roll Call: Clerk of Council**
- V. **Motion to Approve the Agenda**
- VI. **VISITORS AND COMMUNICATIONS: Due to COVID-19, this will be a virtual meeting. Please visit the City's website, www.trotwood.org, for details on how to view the Council Meeting. Questions or comments may be submitted to the Clerk of Council no later than 4:00 p.m. on Tuesday, September 8, 2020.**
- VII. **Motion to Approve the Consent Agenda**
 - A. [SR20-18](#) Approval of the Regular City Council Meeting Minutes from July 6, 2020.
Attachments: [DRAFT 2020-07-06 Council Meeting Minutes](#)
 - B. [R20-75](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE REMOVAL OF ASSESSMENTS LEVIED AGAINST CERTAIN PROPERTIES FOR THE CUTTING AND REMOVAL OF WEEDS, VEGETATION, AND/OR GRASS FROM THE TAX DUPLICATE IN MONTGOMERY COUNTY, OHIO.
Attachments: [R20-75](#)
[R20-75 Exhibit A](#)
 - C. [R20-76](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE ASSESSMENT OF DELINQUENT CHARGES FOR THE CITY'S REMOVAL OR DESTRUCTION OF NOXIOUS WEEDS, VEGETATION, AND/OR GRASS TO BE PLACED ON THE TAX DUPLICATE IN MONTGOMERY COUNTY, OHIO.
Attachments: [R20-76](#)
[R20-76 Exhibit A](#)
 - D. [R20-85](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO CERTIFY DELINQUENT WATER, SEWER, TRASH, AND STORM DRAINAGE BILLS TO THE AUDITOR OF MONTGOMERY COUNTY, OHIO, FOR PLACEMENT ON THE TAX DUPLICATE.
Attachments: [R20-85](#)
[R20-85 Exhibit A](#)

- E. [R20-77](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPOINTING KARA LANDIS, CLERK OF COUNCIL, AS THEIR DESIGNEE TO ATTEND OHIO PUBLIC RECORDS AND OPEN MEETINGS LAW TRAINING IN ACCORDANCE WITH OHIO REVISED CODE SECTIONS 149.43(E)(1) AND 109.43(B).

Attachments: [R20-77](#)

[R20-77 Certificate of Completion](#)

- F. [R20-86](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE PARKS AND RECREATION DEPARTMENT TO HOST A "TROTWOOD/DAYTON CENSUS COUNT DAY" TO SERVE THE PUBLIC PURPOSE OF COMMUNITY RELATIONS WITH EXPENDITURES NOT TO EXCEED \$2,000.00.

Attachments: [R20-86](#)

[R20-86 Flyer](#)

- G. [R20-87](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 28 WEST MAIN STREET, PARCEL IDS H33 003 05 0013, H33 003 05 0014, and H33 003 05 0101, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

Attachments: [R20-87](#)

[Hyperlink](#)

- H. [R20-88](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 6435 WAYWIND DRIVE, PARCEL ID H33 01510 0007, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

Attachments: [R20-88](#)

[Hyperlink](#)

- I. [R20-89](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND LOCATED ON BROAD OAK DRIVE, PARCEL ID H33 00803 0024, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

Attachments: [R20-89](#)

[Hyperlink](#)

- J. [R20-90](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND LOCATED ON BROAD OAK DRIVE, PARCEL ID H33 00803 0016, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.
Attachments: [R20-90](#)
[Hyperlink](#)
- K. [R20-91](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND LOCATED ON GRAY OAK DRIVE, PARCEL ID H33 00802 0007, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.
Attachments: [R20-91](#)
[Hyperlink](#)
- L. [R20-92](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER AND THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND LOCATED ON BROAD OAK DRIVE, PARCEL ID H33 00802 0015, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.
Attachments: [R20-92](#)
[Hyperlink](#)
- M. [R20-94](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE AND DIRECT PAYMENT OF THE SUM OF \$70,509.02 TO BUTLER COUNTY, OHIO, TO REIMBURSE THE COUNTY FOR THE COSTS OF LABOR AND EQUIPMENT PROVIDED TO THE CITY FOLLOWING THE 2019 MEMORIAL DAY TORNADOES.
Attachments: [R20-94](#)
- N. [20-15](#) A Motion by the Trotwood City Council to schedule a Public Hearing and to authorize the Law Director to draft an Ordinance accepting the recommendation from the Trotwood Planning Commission to amend the Trotwood Zoning Code Chapter 1169 "L-I Light Industrial" District to "L-I-1 Light Industrial District 1" and the related development standards.
- O. [20-16](#) A Motion by the Trotwood City Council to schedule a Public Hearing and to authorize the Law Director to draft an Ordinance accepting the recommendation from the Trotwood Planning Commission to amend the Trotwood Zoning Code by creating a new chapter, Chapter 1170 "L-I-2 Light Industrial District 2", and the related development standards.

- P. [20-17](#) A Motion by the Trotwood City Council to schedule a Public Hearing and to authorize the Law Director to draft an Ordinance authorizing the City Manager to transfer ownership of the city-owned property located at Prosperity Drive, Parcel No. H33 00416 0031 (Commerce Park), to the Trotwood Community Improvement Corporation and declaring the property surplus.

Attachments: [20-17 Map Prosperity Drive \(31\)](#)

- Q. [20-18](#) A Motion by the Trotwood City Council to schedule a Public Hearing and to authorize the Law Director to draft an Ordinance authorizing the City Manager to transfer ownership of the city-owned property known as 100 Prosperity Drive, Parcel No. H33 00416 0032 (Commerce Park), to the Trotwood Community Improvement Corporation and declaring the property surplus.

Attachments: [20-18 Map Prosperity Drive \(32\)](#)

- VIII. **Motion to Open the Public Hearing: Citizens wanting to comment on the Public Hearing portion of this meeting may appear at the Trotwood Community and Cultural Arts Center, 4000 Lake Center Drive, Trotwood, Ohio, before the start of the meeting. Due to COVID-19, you will be required to wear a mask and wait in the lobby. Citizens will have three (3) minutes to speak.**

IX. **Public Hearings/Ordinances**

- A. [OR13-20](#) AN ORDINANCE BY THE TROTWOOD CITY COUNCIL ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO AMEND THE CITY OF TROTWOOD'S ZONING CODE BY REPEALING CHAPTER 1167 "C-R COMMERCIAL RECREATION" AND BY REMOVING THE "C-R COMMERCIAL RECREATION DISTRICT" DESIGNATION FROM THE OFFICIAL ZONING MAP OF THE CITY.

Attachments: [OR13-20](#)

[OR13-20 Staff Report](#)

- X. **Motion to Close the Public Hearing**

- XI. **Resolutions**

- A. [R20-79](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL ACCEPTING THE BID OF DOUBLE JAY CONSTRUCTION, INC. FOR THE WORK TO BE COMPLETED ON THE FREE PIKE AMERICANS WITH DISABILITIES ACT COMPLIANCE PROJECT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SAID CONTRACTOR TO COMPLETE THE PROJECT FOR AN AMOUNT NOT TO EXCEED \$157,459.28, WHICH AMOUNT REPRESENTS THE CONTRACT PRICE OF \$143,144.80, PLUS A CONTINGENCY AMOUNT OF 10% (\$14,314.48).

Attachments: [R20-79](#)

[R20-79 Bid Tab](#)

[R20-79 Recommendation Letter](#)

- B. [R20-80](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL GRANTING APPROVAL OF THE EMERGENCY WATERSHED PROJECT, PROJECT #39-10-19-5077-402 (WOLF CREEK STREAM TRIBUTARY, STORM DEBRIS REMOVAL), AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE'S NATURAL RESOURCES CONSERVATION SERVICE TO SECURE FUNDING AND COMPLETION OF THE PROJECT.

Attachments: [R20-80](#)

[R20-80 Map](#)

- C. [R20-82](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE REGIONAL OFFICE OF THE NATIONAL ASSOCIATION OF REAL ESTATE BROKERS-INVESTMENT DIVISION, INC., HOUSING COUNSELING AGENCY TO PROVIDE EDUCATIONAL SERVICES AND ASSISTANCE TO TROTWOOD CITIZENS FOR THE PREVENTION OF FORECLOSURES AND EVICTIONS DUE TO COVID-19.

Attachments: [R20-82](#)

[R20-82 Tri-Fold](#)

- D. [R20-83](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RUMPKE WASTE AND RECYCLING FOR REFUSE COLLECTION, RECYCLING, AND DISPOSAL SERVICES FOR A PERIOD OF THREE (3) YEARS, COMMENCING ON OCTOBER 1, 2020 AND ENDING ON SEPTEMBER 30, 2023, WITH THE OPTION TO EXTEND THE TERM OF THE CONTRACT FOR THREE (3) ADDITIONAL ONE-YEAR TERMS.

Attachments: [R20-83](#)

[R20-83 Bid Response Form](#)

- E. [R20-84](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT A GRANT THROUGH THE FISCAL YEAR (FY) 2019 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THE PURPOSE OF REPLACING FIRE HOSES, NOZZLES, AND ADAPTERS.

Attachments: [R20-84](#)

[R20-84 Award Letter](#)

XII. Old and New Business

- A. **Mayor:** To schedule an appointment with the Mayor, please contact the Clerk of Council at 937-854-7212, between the hours of 8 a.m. - 5 p.m.
- B. **City Manager:** Reminder to visit the City of Trotwood web site at www.trotwood.org for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your email address or mobile phone.
- C. **Clerk of Council:** Announcements
- D. **Staff Reports**

XIII. Motion to Adjourn