

# City of Trotwood

3035 Olive Road  
Trotwood, Ohio 45426  
937.837.7771  
[www.trotwood.org](http://www.trotwood.org)



## Meeting Minutes

**Monday, December 17, 2018**

**6:00 PM**

**5:00 pm City Council Executive Session**

**6:00 pm City Council Special Public Meeting  
Trotwood Community & Cultural Arts Center**

**4000 Lake Center Drive, Trotwood, Oh 45426**

## **Special Meeting**

*Mayor Mary A. McDonald*  
*Vice Mayor Bettye L. Gales*  
*Council Member Charles Ron Vaughn*  
*Council Member Rhonda C. Finley*  
*Council Member Robert L. Kelley, Jr.*  
*Council Member Tyna R. Brown*  
*Council Member Yvette Page*  
*Sandy Riege Fuller, Deputy Clerk of Council*

**I. Call to Order: Mayor Mary A. McDonald**

Mayor McDonald called the meeting to order at 5:00 pm

**II. Pledge of Allegiance****III. Roll Call - Clerk of Council**

**Staff:** Deputy City Manager Kellum, Law Director McHugh, Police Chief Wilson, Fire Chief Haacke, Finance Director Peebles, Assistant to City Manager Wheeler, Deputy Fire Chief Barnett, Planning & Development Director Chen, Deputy Clerk of Council Riege Fuller. **Visitors:** Delores Beasley, John Fecke, Katheryn Walker, Tom Grady, and Trotwood Chamber of Commerce Executive Director Marie Battle.

**Present** 6 - Mayor Mary A. McDonald, Councilmember Charles Ron Vaughn, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Councilmember Tyna R. Brown, and Councilmember Yvette Page

**Absent** 1 - Vice Mayor Bettye L. Gales

**IV. Motion to Approve Special Meeting Agenda**

**A motion was made by Ms. Brown seconded by Mr. Kelley to approve meeting agenda**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**V. Motion to Adjourn Into Executive Session (5-6pm)**

**A motion was made by Mr. Kelley seconded by Ms. Finley to adjourn into Executive Session.**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

- A. [18-75](#)** Executive Session in accordance with O.R.C. Section 121.22 Public Meeting Exceptions to discuss personnel related matter.

**VI. Motion to Adjourn the Executive Session / Return to Special Meeting at 6:00 p.m.**

**A motion was made to adjourn the executive session and proceed to the special meeting**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**VII. PUBLIC HEARING / ORDINANCES****VIII. Motion to Open the Public Hearing**

**A motion was made by Ms. Brown seconded by Ms. Page. Motion passes vote 6-0.**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**B. [OR34-18](#)**

AN ORDINANCE AMENDING ORDINANCE NO 35-17 REVISING CERTAIN WAGE SCALES FOR CERTAIN PART TIME, NON-UNION EMPLOYEES OF THE CITY OF TROTWOOD, OHIO AND DECLARING AN EMERGENCY.

**Attachments:** [OR34-18 2019 Wage ordinance](#)

City Manager Pope explained this request is to revise the wage scale for part-time and non-union employees to reflect the same 2% cost of living allowance provided to all the the city's collective bargaining units, therefore, allowing parity among its workforce. Mayor McDonald requested a motion. A motion was made by Mr. Kelley to approve and seconded by Mr. Vaughn. Roll call resulted in the following vote:

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**C. [OR35-18](#)**

AN ORDINANCE BY THE COUNCIL OF THE CITY OF TROTWOOD AMENDING ORDINANCE OR37-17, THE ANNUAL APPROPRIATIONS FOR CURRENT EXPENSE AND EXPENDITURES OF THE CITY OF TROTWOOD, STATE OF OHIO FOR FISCAL YEAR BEGINNING JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 AND DECLARE AN EMERGENCY

**Attachments:** [OR35-18 RE-APPROPRIATIONS 2018](#)  
[OR35-18 RE-APPROPRIATIONS 2018 Attachment](#)  
[Notice of Public Hearing 2018 re-appropriation amend OR 36-17](#)

City Manager Pope said this legislation is for current expenses and other expenditures not to exceed the amended official certificate of resources and prevent the expenditures from exceeding the appropriations for the year 2018. No further discussion. Mayor McDonald requested a motion. A motion was made by Ms. Brown to approve and seconded by Mr. Finley. Roll call resulted in the following vote:

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**D. [OR36-18](#)**

AN ORDINANCE REPEALING SECTIONS 951.08-951.12 OF THE TROTWOOD CODIFIED ORDINANCES.

**Attachments:** [OR36-18 Repealing 951.08 951.12 Swimming Pool](#)

City Manager Pope explained this is action is relating to the permanent closing of the Trotwood municipal swimming pool, therefore, the need to repeal of the section of the Trotwood Codified Ordinance. No further discussion. Mayor McDonald requested a motion. A motion was made by Mr. Kelley to approve and seconded by Ms. Page. Roll call resulted in the following vote and passes.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**IX. Motion to Close Public Hearing**

Mayor McDonald requested a motion to close the Public Hearing. A motion was made to approve by Mr. Kelley and seconded by Ms. Finley. Roll call resulted in the following vote and approved.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**X. RESOLUTIONS****E. [R18-119](#)**

A RESOLUTION BY TROTWOOD CITY COUNCIL REQUESTING AN ADVANCE OF TAXES COLLECTED FOR THE CITY OF TROTWOOD, FOR TAX YEAR 2018 FROM THE MONTGOMERY COUNTY AUDITOR'S OFFICE

**Attachments:** [R18-119 2018 Tax Yr Advance Request\\_collect 2019](#)

City Manager stated this request is for the Montgomery County Auditor's office to collect our city real estate taxes in advance for the year 2018 according to section 321.34 of the O.R.C. requested every year. No further discussion. Mayor McDonald requested a motion. A motion to approve was made by Ms. Finley, seconded by Ms. Page and passes. Roll call resulted in the following vote and passes.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**F. [R18-120](#)**

A RESOLUTION BY TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH THE LAW OFFICE OF THE MONTGOMERY COUNTY PUBLIC DEFENDER TO PROVIDE LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH VIOLATIONS OF MUNICIPAL ORDINANCES FOR THE YEAR 2019, UNDER CERTAIN TERMS AND CONDITIONS.

**Attachments:** [R18-120 Indigent Persons Service Agreement](#)

City Manager said this is a legal responsibility of the city to provide legal services for all indigent persons charged with violations of our Codified Ordinances which could result in incarceration to enter into this agreement with the Montgomery County Public Defender's office. No further discussion. Mayor McDonald requested a motion. A motion was made by Mr. Vaughn to approve, seconded by Ms. Finley and passes. Roll call resulted in the following vote and passes.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**G. [R18-121](#)**

A RESOLUTION AUTHORIZING THE CITY MANAGER FOR THE CREATION OF NEW RESERVATION FORMS ALONG WITH APPLICABLE FEES FOR THE CITY OF TROTWOOD PARKS, SHELTER, PAVILLION (MADISON PARK) AND THE TROTWOOD COMMUNITY & CULTURAL ARTS CENTER

**Attachments:** [R18-121 Res auth CM to establish and amend fees for city parks shelters etc \(00989195xA06A8\)](#)  
[R18-121 TCCAC Rental Fees](#)

City Manager said the rental fees have not been updated for our city parks, shelters and the newly renovated Trotwood Community Cultural & Arts Center. Ms. Wheeler explained the city would like to establish rental fees for all residents at a 20% discount and 15% discount for any non-profit agency. More rental fee information will be forthcoming at the next council meeting. Mayor McDonald requested a motion. A motion was made by Mr. Kelley to approve and second by Ms. Page. Roll call resulted in the following vote and passes:

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

- H. [R18-122](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO COLLABORATE WITH NATIONAL FITNESS CAMPAIGN STAFF TO FACILITATE FUNDRAISING ACTIVITIES NEEDED TO PURSUE THE CONSTRUCTION OF AN OUTDOOR FITNESS COURT FREE FOR USE TO THE PUBLIC INCLUDING APPLYING FOR ANY APPLICABLE GRANT FUNDING.

Attachments: [R18-122](#) [Res re fitness court \(00989263xA06A8\)](#)

The city would like to pursue the possible construction of an public outdoor fitness court and apply for a \$30,000.00 grant to fund the cost. Our goal is to have this type of facility in numerous parks with the collaboration of several agencies inside and outside the city. A workshop session to discuss the details will be forthcoming. No further discussion. Mayor McDonald requested a motion. A motion to approve was made by Mr. Kelley and seconded by Ms. Page to move forward with the grant. Roll call resulted in the following and passes.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

## XI. OLD AND NEW BUSINESS

- a. **Mayor:** To schedule an appointment with the Mayor, contact Sandy Riege Fuller at 937.854-7212 between the hours of 8:00 am - 5:00 pm

Mayor - Happy Holiday's to all and a special thank you to the Hospitality Committee committee for helping out with the Christmas Tree Lighting event. Mr. Kelley - Merry Christmas to everyone. Ms. Page - Citizens can notify her for any concerns in her Ward 2. Ms. Brown - Merry Christmas. Mr. Vaughn - Crime is going down in our city and we are working to keep it that way. Ms. Finley - Merry Christmas and a special thank you to our Public Works department for the holiday decorations. Five Rivers Park has a survey that everyone might be interested in.

- b. **Council Members**

- c. **City Manager:** Reminder to visit the City of Trotwood web site at [www.trotwood.org](http://www.trotwood.org) for updated information and events. Go to "Notify Me" icon to sign up using your email or mobile phone.

City Manager said Trotwood is on the move and stay tuned for exciting things to happen in 2019.

- d. **Motion to Adjourn Into Executive Session**

Mayor McDonald requested a motion to enter into an Executive Session at 6:45 p.m. A motion was made by Ms. Brown and seconded by Ms. Finley. Roll call resulted in the following vote and passes.

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**I. [18-76](#)**

EXECUTIVE SESSION IN ACCORDANCE WITH O.R.C. SECTION 121.22 PUBLIC MEETING EXCEPTIONS TO DISCUSS PERSONNEL RELATED MATTER.

**Mayor McDonald requested a motion to enter into an Executive Session at 6:45 p.m. A motion was made by Ms. Brown and seconded by Ms. Finley. Roll call resulted in the following vote and passes.**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**XII. Motion to Adjourn the Executive Session and Special Meeting**

**Mayor McDonald requested a motion to adjourn the Executive Session at 8:15 pm.. A motion was made to adjourn by Mr. Kelley and seconded by Ms. Brown. Roll call resulted in the following vote and passes.**

**Aye:** 6 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page