

City of Trotwood

3035 Olive Road
Trotwood, Ohio 45426
937.837.7771
www.trotwood.org



Meeting Minutes

Monday, June 1, 2020

6:30 PM

Executive Session 6:00 PM

**Trotwood Community & Cultural Arts Center
4000 Lake Center Drive, Trotwood, Ohio 45426**

City Council

Mayor Mary A. McDonald
Vice Mayor Tyna R. Brown
Council Member Charles Ron Vaughn
Council Member Rhonda C. Finley
Council Member Robert L. Kelley, Jr.
Council Member Yvette Page
Council Member Bettye L. Gales
Deputy Clerk of Council Sandy Riege Fuller

I. Call to Order: Mayor Mary A. McDonald

Mayor McDonald called the meeting to order at 6:00 p.m.

II. Invocation**III. Pledge of Allegiance****IV. Roll Call: Clerk of Council**

Present: 7 - Mayor Mary A. McDonald, Vice Mayor Tyna R. Brown, Councilmember Charles Ron Vaughn, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Councilmember Yvette Page and Councilmember Bettye L. Gales

Staff Members: Law Director Steve McHugh, City Manager Quincy Pope, Deputy City Manager Stephanie Kellum, Deputy Clerk of Council Sandy Riege Fuller, Clerk of Council Kara Landis, Housing Director Chad Downing, Finance Director Chris Peeples, Planning and Development Director Jung-Han Chen, Police Chief Erik Wilson, and Public Works Operations Supervisor Johnny McCluskey.

V. Motion to Approve the Agenda

Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Gales, to approve the Agenda. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

VI. Motion to enter into an Executive Session in accordance with O.R.C. 121.22(G)(1) to discuss a personnel related matter.

Mayor McDonald requested a motion on this item. A motion was made by Councilmember Gales, seconded by Vice Mayor Brown, to enter into Executive Session at 6:05 p.m. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

VII. Motion to Adjourn the Executive Session

Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Page, to adjourn Executive Session at 6:45 p.m. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

VIII. Approval of the Consent Agenda

Mayor McDonald requested a motion on these items. A motion was made by Vice Mayor Brown, seconded by Councilmember Gales, to approve these items. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

- A. [SR20-16](#) Approval of the Regular Meeting minutes from May 4, 2020.

Attachments: [Minutes 05.04.2020](#)

This Staff Report was filed.

- B. [R20-44](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPROVING THE RENEWAL APPLICATION FOR THE PLACEMENT OF 40.98 ACRES OF LAND, LOCATED AT 5550 SEYBOLD ROAD, PARCEL NO. H33 02105 0009, OWNED BY DANNY R AND RUTH JORDAN, IN AN AGRICULTURAL TAX DISTRICT, IN ACCORDANCE WITH THE FARMLAND PRESERVATION ACT, SECTION 929.02 OF THE OHIO REVISED CODE.

Attachments: [R20-44](#)
[R20-44 Application](#)

This Resolution was approved.

- C. [R20-45](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPROVING THE RENEWAL APPLICATION FOR THE PLACEMENT OF 106.048 ACRES OF LAND, LOCATED AT 9733 WEST THIRD STREET, PARCEL NO. H33402307 0008, OWNED BY GLK LIMITED PARTNERSHIP, IN AN AGRICULTURAL TAX DISTRICT, IN ACCORDANCE WITH THE FARMLAND PRESERVATION ACT, SECTION 929.02 OF THE OHIO REVISED CODE.

Attachments: [R20-45](#)
[R20-45 Application](#)

This Resolution was approved.

- D. [R20-46](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPROVING THE RENEWAL APPLICATION FOR THE PLACEMENT OF 50.609 ACRES OF LAND, LOCATED ON 325 N SNYDER ROAD, PARCEL NO. H33 02308 0007, OWNED BY MARK AND SHARILYN MILLER, IN AN AGRICULTURAL TAX DISTRICT, IN ACCORDANCE WITH THE FARMLAND PRESERVATION ACT, SECTION 929.02 OF THE OHIO REVISED CODE.

Attachments: [R20-46](#)
[R20-46 Application](#)

This Resolution was approved.

- E. [R20-49](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO REMOVE THE SPECIAL ASSESSMENT FROM THE MONTGOMERY COUNTY TAX DUPLICATE FOR CHARGES FOR DELINQUENT CUTTING AND REMOVAL OF WEEDS, VEGETATION AND/OR GRASS.

Attachments: [R20-49](#)
[REMOVAL OF WEEDS ASSESSMENT.pdf](#)

This Resolution was approved.

- F. [R20-50](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 5836 WOODSTONE DRIVE, PARCEL NO. H33 01520 0003, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

Attachments: [R20-50](#)
[5883e246-91a4-4cd8-8c4d-5886c26397ff](#)
[0006_4_IMG_6902](#)
[0006_3_IMG_6901](#)

This Resolution was approved.

- G. [R20-51](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 249 SHANK AVENUE, PARCEL NO. H33 00413 0002, IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

Attachments: [R20-51](#)
[IMG 6920](#)
[IMG 6923](#)
[IMG 6924](#)

This Resolution was approved.

- H. [20-10](#) A motion to schedule a public hearing by the Trotwood City Council and to authorize the Law Director to draft an ordinance to authorize the City Manager to transfer ownership of the city owned property at **Bloomfield Avenue, Parcel No. H33 00514 0062** (former Salem Mall), to the Trotwood Community Improvement Corporation and declaring the property surplus.

This Motion was approved.

- I. [20-11](#) A motion to schedule a public hearing by the Trotwood City Council and to authorize the Law Director to draft an ordinance to authorize the City Manager to transfer ownership of the city owned property at **Bloomfield Avenue, Property Parcel No. H33 00514 0053** (former Salem Mall), to the Trotwood Community Improvement Corporation and declaring the property surplus.

This Motion was approved.

- J. [20-12](#) A motion to schedule a public hearing by the Trotwood City Council and to authorize the Law Director to draft an ordinance to authorize the City Manager to transfer ownership of the city owned property at **Salem Avenue, Parcel No. H33 00514 0023** (former Salem Mall), to the Trotwood Community Improvement Corporation and declaring the property surplus.

This Motion was approved.

IX. Public Hearings/Ordinances

- A. [OR06-20](#) AN ORDINANCE TRANSFERRING OWNERSHIP OF THE PROPERTY LOCATED AT 721 MAIN STREET, PARCEL NO. H33 00102 0010, TROTWOOD, OHIO, FROM THE CITY OF TROTWOOD TO THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION.

Attachments: [OR06-20](#)
[721 E Main Street- Attachment Map](#)
[OR06-20PN](#)

Councilmember Finley asked Housing Director Downing to clarify the location of said property, and further, if the adjacent owners had been notified. Housing Director Downing advised that it is normal practice of the TCIC to speak with neighbors to determine the needs of the area.

Mayor McDonald requested a motion on this item. A motion was made by Councilmember Vaughn, seconded by Vice Mayor Brown, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page, Councilmember Gales and Vice Mayor Brown

- B. [OR07-20](#) AN ORDINANCE TRANSFERRING OWNERSHIP OF THE PROPERTY LOCATED AT LAKE CENTER DRIVE, PARCEL NO. H33-00703-0006, TROTWOOD, OHIO, FROM THE CITY OF TROTWOOD TO THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION.

Attachments: [OR07-20](#)
[Lake Center Drive \(0006 and combined parcels\)- Map](#)
[OR07-20PN](#)

Mayor McDonald requested a motion on this item. A motion was made by Councilmember Finley, seconded by Vice Mayor Brown, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

- C. [OR08-20](#) AN ORDINANCE TRANSFERRING OWNERSHIP OF THE PROPERTY LOCATED AT LAKE CENTER DRIVE, PARCEL NO. H33-00703-0019, TROTWOOD, OHIO, FROM THE CITY OF TROTWOOD TO THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION.

Attachments: [OR08-20](#)
[Lake Center Drive \(0019\)- Attachment Map](#)
[OR08-20PN](#)

Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Kelley, Jr., that this Ordinance be adopted. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

D. [OR09-20](#)

AN ORDINANCE TRANSFERRING OWNERSHIP OF THE PROPERTY LOCATED AT LAKE CENTER DRIVE, PARCEL NO. H33 00703 0012, TROTWOOD, OHIO, FROM THE CITY OF TROTWOOD TO THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION.

Attachments: [OR09-20](#)
 [Lake Center Drive \(0012\)- Attachment Map](#)
 [OR09-20PN](#)

Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Page, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

X. Resolutions

A. [R20-47](#)

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF CLAYTON TO SHARE IN THE COSTS OF THE RESURFACING OF WESTBROOK ROAD FROM SALEM AVENUE TO CHERI LYNNE DRIVE WITH THE TOTAL RESURFACING COST TO THE CITY OF TROTWOOD NOT TO EXCEED \$107,999.00.

Attachments: [R20-47](#)
 [Clayton cooperative agreement for debris removal](#)
 [Clayton cover letter](#)
 [Clayton Westbrook paving resolution](#)

Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Page, that this Resolution be approved. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

- B. [R20-53](#)** A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH QUINCY E. POPE, SR. TO SERVE AS CITY MANAGER FOR A THREE (3) YEAR TERM.

Attachments: [R20-53 Agreement Pope Exhibit A](#)

Law Director McHugh read into the record the revised contract language. Mayor McDonald requested a motion on this item. A motion was made by Vice Mayor Brown, seconded by Councilmember Page, that this Resolution be approved as revised and read into the record. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

- C. [R20-55](#)** A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDS FROM THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SAFE ROUTES TO SCHOOL PROGRAM FOR THE SALEM VILLAGE NEIGHBORHOOD IN CONJUNCTION WITH TRAVEL TO BELLE HAVEN ELEMENTARY SCHOOL.

Attachments: [R20-55](#)
[R20-55 Res. Safe Route School Grant Salem Village 6.1.2020](#)

Mayor McDonald requested a motion on this item. A motion was made by Councilmember Vaughn, seconded by Councilmember Page, that this Resolution be approved. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales

XI. Old & New Business

- A. Mayor:** To schedule an appointment with the Mayor, contact Clerk of Council, 937.854.7212 between the hours of 8 am - 5 p.m.

Mayor McDonald acknowledged Pastor Joel Lofton, Senior Pastor with Abundant Life Church, for taking it upon himself to install a concrete slab with two benches on church property for those awaiting bus service.

Mayor McDonald acknowledged St. Margaret's Episcopal Church for offering Primary Health Solutions patients drive thru COVID-19 testing today, Monday, June 1, 2020, from noon - 5:00 p.m.

Announcements:

- Trotwood Community-Wide Garage Sale, June 11 - 14, 2020
- Mammograms, June 12, 2020, 11:30 a.m. - 3:00 p.m. at TCCAC

- B. City Manager: Reminder to visit the City of Trotwood web site at www.trotwood.org for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your e-mail address or mobile phone.**

XII. Staff Reports

No Staff Reports were presented.

XIII. Motion to Adjourn

Mayor McDonald requested a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Vice Mayor Brown, that the meeting be adjourned at 7:05 p.m. The motion carried by the following vote:

Aye: 7 - Mayor McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Page and Councilmember Gales