

# City of Trotwood

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## Meeting Minutes

Monday, July 17, 2017

6:00 PM

T-M Schools Board of Education Meeting Chambers  
3594 N. Snyder Road  
Trotwood, OH 45426

### **City Council Workshop Meeting**

*Mayor Mary A. McDonald*  
*Vice Mayor Bettye L. Gales*  
*Councilmember Rap Hankins*  
*Councilmember Charles Ron Vaughn*  
*Councilmember James D. Williams II*  
*Councilmember Rhonda C. Finley*  
*Councilmember Robert L. Kelley, Jr.*  
*David Young, Deputy Clerk of Council*

**I. Call to Order: Mayor Mary A. McDonald**

Mayor McDonald called the meeting to order at 6pm.

**Guests Present:** Mattie Clay, John & Pat Jenkins, Paul Kasperski, Angela Salazar, John Fecke, Eric Sauer, Carrie Scarff, Marie Battle, Tom Grady, Jay Young & Ted Fields

**Staff Present:** Deputy Clerk of Council David Young, Steve McHugh Law Director, Stephanie Kellum, Brenda Blauser, Chief Erik Wilson, Chief Richard Haacke, Fred Burkhardt, Jeannie Peyton, Donna Bowman, Eric Baxter & Chris Peeples

**II. Pledge of Allegiance****III. Roll Call: Deputy Clerk of Council**

**Present:** 6 - Mayor Mary A. McDonald, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Councilmember Rap Hankins, Councilmember Charles Ron Vaughn and Councilmember James D. Williams II

**Excused:** 1 - Vice Mayor Bettye L. Gales

**IV. Motion to Approve the Agenda**

Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Williams II, that the agenda be approved as submitted. The motion carried by the following vote:

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**V. Presentations**

A presentation on the Larchtree and Wetland Mitigation Bank Master Plan - Carrie Scarff/Eric Sauer (5 min)

**Attachments:** [PR32-17 Attachment](#)

A Presentation on the progress of Epix Tube Co. - Paul Kasperski (5 min)

A presentation from the Finance Department regarding an update on the budget mid-year - Chris Peeples (5 min)

**Attachments:** [PR34-17 Attachment](#)

**Motion to Close the Workshop Meeting**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Williams II, that this be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**Motion to Open the Special Meeting**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Councilmember Hankins, that this be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**VI. Motion to Approve the Consent Agenda**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Councilmember Williams II, that this be approved on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**A Motion to Approve the June 5, 2017 Meeting Minutes**

**Attachments:** [06.05.2017 Minutes](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Councilmember Williams II, that this Staff Report be read and filed. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**A Motion to Approve the June 19, 2017 Meeting Minutes**

**Attachments:** [06.19.2017 Minutes](#)

**Mayor McDonald requests a motion on this item. A motion was made by**

**Councilmember Kelley, Jr., seconded by Councilmember Williams II, that this Staff Report be read and filed. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**A RESOLUTION BY THE TROTWOOD CITY COUNCIL OF TROTWOOD OHIO, ESTABLISHING A FIXED ASSETS POLICIES AND PROCEDURES**

**Attachments:** [R17-72](#)  
[R17-72 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Councilmember Williams II, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**VII. Ordinances**

**VIII. Motion to Open the Public Hearing**

**If you wish to make a comment on the Public Hearing Portion of the meeting please stand and be sworn-in. Proceed to the microphone, state your name and address, proceed with your comments. You will have three (3) minutes to speak.**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Williams II, that this be open the public portion of this meeting. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

**AN ORDINANCE BY THE TROTWOOD CITY COUNCIL FOR THE AUTHORIZATION TO RENAME SERVICE ROAD "B" TO GILL MART WAY WHICH CONNECTS WITH SHILOH SPRINGS ROAD, EAST OF THE INTERSECTION OF STATE ROUTE 49 AND SHILOH SPRINGS ROAD IN THE CITY OF TROTWOOD, OHIO**

**Attachments:**    [OR23-17](#)  
                              [OR23-17 Attachment 1](#)  
                              [OR23-17 Attachment 2](#)  
                              [OR23-17 Attachment 3](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Finley, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

## **IX. Motion to Close the Public Hearing**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Williams II, seconded by Councilmember Hankins, that this be close the public portion of this meeting. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

## **X. Resolutions**

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A DEVELOPMENT AGREEMENT WITH EPIX TUBE CO., INC. TO EXPAND ITS OPERATION WITHIN THE CITY OF TROTWOOD AND AUTHORIZING \$80,000.00 IN ECONOMIC DEVELOPMENT/GOVERNMENT EQUITY (ED/GE) PROGRAM FUNDS TO BE PROVIDED TO EPIX TUBE CO., INC.

**Attachments:**    [R17-69](#)  
                              [R17-69 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Vaughn, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL FOR FINAL

LEGISLATION AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TO PERFORM APPROACH REPAIRS AS NEEDED WITHIN THE CITY OF TROTWOOD, PID NO. 93204.

**Attachments:**     [R17-70](#)  
                              [R17-70 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Kelley, Jr., seconded by Councilmember Finley, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPROVING REVISIONS TO THE FIRST SUBURBS CONSORTIUM OF DAYTON OHIO A COUNCIL OF GOVERNMENTS BYLAWS

**Attachments:**     [R17-71](#)  
                              [R17-71 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Williams II, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDS FROM MONTGOMERY COUNTY FOR THE PURPOSE OF PURCHASING A TERRORISM WARNING DEVICE.

**Attachments:**     [R17-73](#)  
                              [Warning Siren notice.docx](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Williams II, seconded by Councilmember Kelley, Jr., that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING

THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE PERRY TOWNSHIP, OHIO FOR THE PURPOSE OF PURCHASING A TERRORISM WARNING DEVICE.

**Attachments:**     [R17-74](#)  
                                 [Warning Siren notice.docx](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Vaughn, seconded by Councilmember Finley, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION FOR THE WOLF CREEK SANITARY SEWER REPLACEMENT.

**Attachments:**     [R17-75](#)  
                                 [R17-75 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Finley, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION FOR THE OLDE TOWN WATER MAIN IMPROVEMENTS, PHASE 1A.

**Attachments:**     [R17-76](#)  
                                 [R17-76 Attachment](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Kelley, Jr., that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO CANCEL

THE REGULAR MEETING ON MONDAY, AUGUST 7, 2017 AND  
WORKSHOP MEETING ON MONDAY, AUGUST 21, 2017  
ACCORDING TO THE CITY CHARTER SECTION 3-8 MEETINGS, AND  
RESUME THE CITY COUNCIL MEETING ON TUESDAY, SEPTEMBER  
5, 2017

**Attachments:**     [R17-77](#)

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Hankins, seconded by Councilmember Finley, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales

## **XI. Motion to Adjourn**

**Mayor McDonald requests a motion on this item. A motion was made by Councilmember Finley, seconded by Councilmember Kelley, Jr., that this be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Mayor McDonald, Councilmember Finley, Councilmember Kelley Jr., Councilmember Hankins, Councilmember Vaughn and Councilmember Williams II

**Excused:** 1 - Vice Mayor Gales