

City of Trotwood

3035 Olive Road
Trotwood, Ohio 45426
937.837.7771
www.trotwood.org



Meeting Minutes

Monday, December 3, 2018

6:30 PM

**Trotwood Community and Cultural Arts Center
4000 Lake Center Drive, Trotwood, Ohio 45426**

City Council

Mayor Mary A. McDonald
Vice Mayor Bettye L. Gales
Council Member Charles Ron Vaughn
Council Member Rhonda C. Finley
Council Member Robert L. Kelley, Jr.
Council Member Tyna R. Brown
Council Member Yvette Page
Sandy Riege Fuller, Deputy Clerk of Council

I. Call to Order: Mayor Mary A. McDonald

Mayor McDonald called the meeting to order at 6:30 p.m.

II. Invocation: Reverend Herman Branham**III. Pledge of Allegiance****IV. Roll Call: Clerk of Council**

Present: 7 - Mayor Mary A. McDonald, Vice Mayor Bettye L. Gales, Councilmember Charles Ron Vaughn, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Councilmember Tyna R. Brown and Councilmember Yvette Page

V. Motion to Approve the Agenda

Mayor McDonald requested a motion to approve the agenda. A motion was made by Ms. Brown and second by Ms. Finley. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

VI. VISITORS AND COMMUNICATIONS: To comment on any topic NOT on the agenda, please fill out a Speaker Form and return it to the Clerk of Council before the start of the meeting. Proceed to the podium, state your name and address then proceed with your comments. You will have three (3) minutes to speak.

Citizen

comments on the 'Public Hearing' portion of the meeting will be accepted at the appropriate time during the meeting.

VII. Motion to Approve the Consent Agenda

Mayor McDonald requested a motion. A motion was made by Ms. Finley and seconded by Ms. Brown to approve the agenda. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

A. [18-74](#)

A motion for the Law Director to prepare the necessary legislation to repeal the City of Trotwood Ordinance, Section 951.08 - 951.99 for Parks & Recreation's Fee schedule and further direct the Clerk of set a Public Hearing and declare an emergency.

VIII. Motion to Open the Public Hearing

Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales and second by Ms. Kelley. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

Visitors wanting to make a comment on the Public Hearing portion of this meeting, please stand and be sworn in by the Mayor. You may then proceed to the podium, state your name, address, then proceed with your comments. You will have three (3) minutes to speak.

IX. PUBLIC HEARING/ ORDINANCES.

- A. [OR31-18](#)** AN ORDINANCE BY THE TROTWOOD CITY COUNCIL ESTABLISHING APPROPRIATIONS FOR CURRENT EXPENSES AND EXPENDITURES OF THE CITY OF TROTWOOD, STATE OF OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AND DECLARE AN EMERGENCY.

Attachments: [OR31-18 BUDGET 2019](#)
[OR31-18 2019 ANNUAL APPROPRIATIONS](#)
[OR31-18 Notice of Public Hearing 2019 Budget Expenses](#)

City Manager stated, this ordinance establishes the appropriations for current expenses and expenditures for the fiscal year Jan 1, 2019 through December 31, 2019. Funding levels for all operating budget is \$22,928,253, the proposed 2019 general fund portion of the budget is \$8,234,583. This budget is a conservative approach with key objectives by our strategic plan as being balanced. Mayor McDonald asked for a motion. A motion was made by Mr. Kelley and second by Ms. Brown to approve OR31-18. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

- B. [OR32-18](#) AN ORDINANCE BY THE TROTWOOD CITY COUNCIL REPEALING, CHAPTER 151, "EMPLOYMENT PROVISIONS" AND ENACTING NEW CHAPTER 151 "EMPLOYMENT PROVISIONS".

Attachments: [OR32-18 Ord enacting new Chapter 151 \(00986385xA06A8\)](#)
[OR32-18 Benefits Ordinance](#)
[Notice of Public Hearing Benefits Ord. Section 151](#)

City Manager Pope explained this ordinance reflects updates in employment law and agreed upon terms between the city and collective bargaining units with Patrolmen, Police Sergeants, IAFF Firefighters and Public Works employees. Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales and second by Ms. Page to approve. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

- C. [OR33-18](#) AN ORDINANCE AUTHORIZING THE CITY MANAGER DECLARING THE NECESSITY AND INTENTION TO APPROPRIATE CERTAIN TEMPORARY CONSTRUCTION AND PERMANENT EASEMENTS IN ACCORDANCE WITH CHAPTERS, 163, 717 and 716 OF THE OHIO REVISED CODE FOR THE PURPOSE OF REPLACING AND IMPROVING A SANITARY SEWER LINE OWNED BY CANDIDA LIZARRAGE RODRIGUEZ ON PARCEL H33-00108-0020 AT 5 RIO GRANDE DRIVE, TROTWOOD, OHIO AND ADOPT AS AN EMERGENCY.

Attachments: [OR33-18 Ord 5 Rio Grande \(00986410-2xA06A8\)](#)
[R18-113 5 Rio Grande Exhibit A](#)
[R18-113 5 Rio Grande Sanitary Sewer Exhibit B](#)

City Manager Pope said we need to replace a sanitary sewer line in Olde Town that requires temporary & permanent easements on a number of properties including parcel H33-00108-0020 at 5 Rio Grande and adopt as an emergency is needed in order to complete the project. Mayor McDonald asked for a motion. A motion was made by Mr. Vaughn and second by Ms. Brown to approve. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

X. Motion to Close the Public Hearing

Mayor McDonald asked for a motion. A motion was made by Ms. Page and second by Vice Mayor. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

XI. RESOLUTIONS.

- A. [R18-112](#) A RESOLUTION BY THE COUNCIL OF TROTWOOD, OHIO, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT ACCEPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE MONTGOMERY COUNTY FOR THE PURPOSE OF ADMINISTERING EAST MAIN STREET FAÇADE IMPROVEMENT PROGRAM IN THE AMOUNT OF \$ 50,000.

Attachments: [R18-112 CDBG East Main St Facade Improvement \(00986369xA06A8\)](#)

City Manager explained this is for an agreement accepting the Community Development Block Grant funds from Montgomery County for the East Main Street Facade Improvement program. We have been awarded \$50,000 in funding. This agreement will start the process. Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales and second by Ms. Page to approve. Roll Call

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

- B. [R18-116](#) A RESOLUTION APPOINTING FIVE MEMBERS TO THE BOARD OF ZONING APPEALS (BZA) OF THE CITY OF TROTWOOD, OHIO FOR A FIVE YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.

Attachments: [BZA APPOINTEES 2019_2023](#)

BZA Phiefer

[BZA Oath of Office Phifer](#)

BZA Madewell

[BZA Oath of Office Madewell](#)

BZA Riegel

[Oath of Office Riegel](#)

BZA Walker-Madry

[BZA Oath of Office Walker-Mabry](#)

BZA_APP Steve Johnson

[BZA Oath of Office Steve Johnson](#)

City Manager Pope said five (5) city volunteer members are being appointed to the Board of Zoning Appeals for a period of five (5) year term ending December 31, 2023. Mayor McDonald will administer their Oath of Office to - Azia Phifer, Andrew Madewell, Lowell Riegel, Eric Walker-Mabry and Stephen Johnson. Welcome and Congraulations. Mayor McDonald asked for a motion. A motion was made by Ms. Page and second by Ms. Brown to approve. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

C. [R18-117](#)

A RESOLUTION APPOINTING TWO MEMBERS TO THE PLANNING COMMISSION OF THE CITY OF TROTWOOD, OHIO, FOR A FIVE-YEAR TERM BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2023.

Attachments: [R18-117 RES PC forte bryant](#)

PC__Bryant App

[PC Oath of Office Bryant](#)

PC Forte' App

[PC Oath of Office Forte](#)

City Manager Pope said this resolution appoints two (2) city volunteer members to the Planning Commission due to the expiration of previous appointees. Ms. Karen Bryant and Khaliah Forte were interview and appointed to service. Mayor McDonald asked for a motion. A motion was made by Ms. Page and second by Vice Mayor Gales to approve. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

D. [R18-118](#)

A RESOLUTION BY TROTWOOD CITY COUNCIL APPOINTING ONE MEMBER TO THE CIVIL SERVICE COMMISSION OF THE CITY OF TROTWOOD, OHIO FOR A FIVE YEAR TERM BEGINNING DECEMBER 3, 2018 AND ENDING DECEMBER 31, 2023.

Attachments: [R18-118 RES CIVIL SERVICE APPOINTEE](#)

R18-118__CIVIL SERVICE APPOINTEE.docx

[CIVIL SERVICE Oath of Office Holland](#)

City Manager Pope said due to a vacancy we need to fill this volunteer position of this five (5) member board. Ms. Karen Holland a resident was selected to begin her term starting January 1, 2019 and ending December 31, 2023. Mayor McDonald asked for a motion. A motion was made by Ms. Brown and second by Vice Mayor Gales. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

XII. Old & New Business

- a. Mayor: To schedule an appointment with the Mayor, contact Sandy Riege Fuller, 937.854.7212 between the hours of 8 am - 5 p.m.**

b. Council Members

Mayor McDonald - Invites everyone to attend Christmas Tree Lighting event at the Government Center. WilmerHale Law firm will hold a session here at the TCCAC for those citizens needing legal (pro-bona) advice with courts documents to be held this summer; date will be announced. Vice Mayor, Mr. Vaughn, Ms. Finley - thank you to all the volunteers for working with the City on our Boards and Commissions in the coming years. Mr. Kelley - fantastic job administration on the balanced 2019 city budget.

c. City Manager: Reminder to visit the City of Trotwood web site at www.trotwood.org for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your email address or mobile phone.

Talks with a new court house coming to Trotwood is underway and moving forward. Look for updates in the city newsletter and web site for updated information.

d. Staff Reports

None to report

XIII. Motion to Adjourn

Mayor McDonald asked for a motion to adjourn at 7:40 pm. A motion was made by Vice Mayor Gales and second by Ms. Finley. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page