

# City of Trotwood

3035 Olive Road  
Trotwood, Ohio 45426  
937.837.7771  
[www.trotwood.org](http://www.trotwood.org)



## Meeting Minutes

**Monday, April 1, 2019**

**6:30 PM**

**Trotwood Community & Cultural Arts Center  
4000 Lake Center Drive, Trotwood, Ohio 45426**

## City Council

*Mayor Mary A. McDonald  
Vice Mayor Bettye L. Gales  
Council Member Charles Ron Vaughn  
Council Member Rhonda C. Finley  
Council Member Robert L. Kelley, Jr.  
Council Member Tyna R. Brown  
Council Member Yvette Page  
Sandy Riege Fuller, Deputy Clerk of Council*

**I. Call to Order: Mayor Mary A. McDonald**

Mayor McDonald called the meeting to order at 6:30 pm.

**II. Invocation: Reverend Norman Searce III****III. Pledge of Allegiance****IV. Roll Call: Clerk of Council**

**Present:** 7 - Mayor Mary A. McDonald, Vice Mayor Bettye L. Gales, Councilmember Charles Ron Vaughn, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Councilmember Tyna R. Brown and Councilmember Yvette Page

**V. Motion to Approve the Regular Agenda**

Mayor McDonald asked for a motion to approve the agenda. A motion was made by Ms. Brown and second by Mr. Kelley. Roll call

**Aye:** 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**VI. VISITORS AND COMMUNICATIONS: To comment on any topic NOT on the agenda, please fill out a Speaker Form and return it to the Clerk of Council BEFORE the start of the meeting. Proceed to the microphone, state your name and address, proceed with your comments. You will have three (3) minutes to speak. Citizen comments on the 'Public Hearing' portion of the meeting will be accepted at the appropriate time during the meeting.**

Staff Members; City Manager Pope, Deputy City Manager Ms. Kellum, Police Chief Wilson, Fire Chief Haacke, Deputy Fire Chief Barnett, Finance Department Chris Peeples, Planning and Dev't Director Chen, Adm. Asst to C.M. Ms. Wheeler, Trotwood CIC Executive Director Burkhardt, Law Director McHugh, Income Tax Administrator Bowman, Fire Marshal Hilvers, Deputy Clerk of Council Riege Fuller. Visitors: Trotwood School Board President Denise Moore and Superintendent Tyrone Olverson, Shawn Tucker, James Williams, David Young, John Fecke, Steven Harrison, Dee Thomas Tom Grady, Joyce Barnes, William & Tammy Lanhart, Kathy Walker, Steve Champion, Eric WalkerMabry, and Mattie Clay.

**VII. Special Presentations and Recognitions: Mayor McDonald & Vice-Mayor Gales City Pin Presentation**

Mayor McDonald read a proclamation presented to the Trotwood Madison City School District congratulations to all for being the basketball 2019 state champions.

**VIII. Motion to Approve the Consent Agenda**

- A. [SR19-15](#) Regular Meeting Minutes Monday, May 7, 2018  
**Attachments:** [MAY 7, 2018 Regular MeetingMinutes](#)
- B. [SR19-16](#) Regular Meeting Minutes Monday, June 4, 2018  
**Attachments:** [JUNE 4, 2018 Regular MeetingMinutes](#)
- C. [SR19-17](#) Workshop Meeting Minutes Monday, June 18, 2018  
**Attachments:** [JUNE 18, 2018 Workshop MeetingMinutes](#)
- D. [SR19-18](#) Special Meeting Saturday, June 23, 2018  
**Attachments:** [JUNE 23, 2018 Special MeetingMinutes](#)
- E. [SR19-19](#) Regular Meeting Minutes, Tuesday, September 4, 2018  
**Attachments:** [SEPTEMBER 4, 2018 Regular MeetingMinutes](#)
- F. [SR19-20](#) Workshop Meeting Minutes Monday, September 17, 2018  
**Attachments:** [SEPTEMBER 17 2018 Workshop MeetingMinutes](#)
- G. [SR19-21](#) Regular Meeting Minutes Monday, October 1, 2018  
**Attachments:** [OCTOBER 1, 2018 Regular MeetingMinutes](#)
- H. [SR19-22](#) Special Meeting Minutes Monday, December 17, 2018  
**Attachments:** [December 17, 2018 Executive & Special MeetingMinutes](#)
- I. [SR19-23](#) Regular Meeting Minutes February 4, 2019  
**Attachments:** [FEBRUARY 4, 2019 Reg MeetingMinutes](#)
- J. [SR19-24](#) Regular Meeting Minutes March 4, 2019  
**Attachments:** [MARCH 4, 2019 Reg MeetingMinutes](#)
- K. [SR19-25](#) Workshop Meeting Minutes Monday, March 18, 2019  
**Attachments:** [WORKSHOP March 18, 2019 MeetingMinutes](#)

- L. [R19-42](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 1027 GRAYSTONE DR (PARCEL ID H33 01203 0016) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-42 Resolution 1027 Graystone](#)  
[Hyperlink](#)

- M. [R19-43](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 1454 HULLWAY CT (PARCEL ID H33 01221 0016) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-43 Resolution 1454 HULLWAY CT](#)

- N. [R19-44](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 1486 ELAINE ST (PARCEL ID H33 01213 0031) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-44 Resolution 1486 Elaine](#)  
[Hyperlink](#)

- O. [R19-45](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 4420 CATALINA AVE (PARCEL ID H33301010 0061) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-45 Resolution 4420 Catalina](#)  
[Hyperlink](#)

- P. [R19-46](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 4559 GUADALUPE AVE (PARCEL ID H33 01120 0004) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-46 Resolution 4559 Guadalupe](#)  
[Hyperlink](#)

- Q. [R19-47](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 4614 LIVE OAK DR (PARCEL ID H33 01121 0037) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-47 Resolution 4614 LIVE OAK](#)  
[Hyperlink](#)

- R. [R19-48](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 4617 FREUDENBERGER AVE (PARCEL ID H33 01119 0036) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-48 Resolution 4617 FREUDENBERGER](#)  
[Hyperlink](#)

- S. [R19-49](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 5155 RUCKS RD (PARCEL ID H33 01222 0052) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.

**Attachments:** [R19-49 Resolution 5155 RUCKS ROAD](#)  
[Hyperlink](#)

- T. [R19-50](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE TROTWOOD COMMUNITY IMPROVEMENT CORPORATION TO INITIATE A PROPERTY TAX FORECLOSURE ACTION ON THE TAX-DELINQUENT LAND KNOWN AS 5209 WHALEY DR (PARCEL ID H33 01301 0002) IN ACCORDANCE WITH CHAPTER 5722 OF THE OHIO REVISED CODE.
- Attachments:** [R19-50 Resolution 5209 WHALEY Hyperlink](#)
- U. [R19-51](#) A RESOLUTION BY TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO DECLARE CERTAIN OBSOLETE AND/OR SURPLUS FIRE & RESCUE EQUIPMENT AS NO LONGER NEEDED FOR A PUBLIC PURPOSE AND AUTHORIZING SAID PROPERTY FROM THE TROTWOOD FIRE & RESCUE DEPARTMENT TO BE SOLD ON GOVDEALS.COM
- Attachments:** [R19-51 Res fire surplus equipment \(01009305xA06A8\) Surplus 4-1-2019.xlsx](#)
- V. [R19-52](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY TO HAVE THE 4TH ANNUAL MOTHER'S DAY EVENT TO SERVE THE PUBLIC PURPOSE OF COMMUNITY RELATIONS FOR EXPENDITURES NOT TO EXCEED \$1,700.00
- Attachments:** [R19-52 Resolution Mother's Day Event April 1, 2019](#)  
[R19-53 Mothers Day Nomination Form](#)
- W. [R19-54](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO REMOVE FROM THE MONTGOMERY COUNTY TAX DUPLICATE THE SPECIAL ASSESSMENT LEVIED IN ERROR FOR PROPERTIES WITHIN THE CITY OF TROTWOOD, OHIO
- Attachments:** [R19-54 Res removing assessments from tax duplicate](#)  
[R19-54 RES. Attachment for waiving special assessments](#)
- X. [R19-57](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO ADOPT THE NAME CHANGE FOR THE TROTWOOD COMMUNITY & CULTURAL ARTS CENTER AND THE ROOM IDENTIFICATION SIGNS WITHIN THE BUILDING
- Attachments:** [r19-57 Res re Naming Trotwood Community Cultural Arts Center \(Rooms\) \(01009679xA06A8\)](#)  
[R19-57 TCCAC Signage Attachment](#)

**IX. Motion to Open the Public Hearing**

**Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales and second by Ms. Brown to open the public hearing. Roll Call:**

**Aye:** 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**X. Public Hearings/Ordinances - Visitors if you wish to make a comment on the Public Hearing Portion of the meeting please stand and be sworn-in. Proceed to the microphone, state your name and address, proceed with your comments. You will have three (3) minutes to speak.**

**A. [OR07-19](#) AN ORDINANCE BY TROTWOOD CITY COUNCIL ENACTING NEW SECTION 150.13 BUILDING CONSTRUCTION IDENTIFICATION SIGNAGE.**

**Attachments:** [OR07-19 ORDINANCE Enacting New Section 1501.13 Building Signage Fire Code](#)  
[OR07-19 EXHIBIT A Enacting New Section 1501.13 Building Signage Fire Code](#)

Fire Marshal Hilvers presented at the workshop meeting for council to consider a new section to the codified ordinances for Building Construction Identification Signage in Chapter 1501 that provides adoption of the Ohio Fire Code certain regulations. If adopted this new section will be 1501.03 requiring building information signs to be affixed to new and remodeled buildings that's valuable to our first responders. No further discussion by council. Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales to approve and second by Ms. Brown. Roll Call:

**Aye:** 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**Motion to Close the Public Hearing**

**Mayor McDonald asked for a motion. A motion was made by Mr. Vaughn to close the public hearing and second by Mr. Finley. Roll Call:**

**Aye:** 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

**XI. Resolutions**

- A. [R19-58](#) A RESOLUTION BY TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANGER TO ENTER INTO AN ECONOMIC DEVELOPMENT/GOVERNMENT EQUITY (EDGE) PROGRAM PROJECT AGREEMENT WITH MONTGOMERY COUNTY TO RECEIVE \$23,000.00 IN GRANT FUNDING AWARDED TO THE CITY OF TROTWOOD FROM THE MONTGOMERY COUNTY'S PRIMARY ECONOMIC DEVELOPMENT FUND TO PROVIDE FUNDING SUPPORT FOR LR JANITORS, LLC DBA ROBERTSON JANITORIAL & FLOOR CARE SERVICES LOCATED AT 5131 SALEM AVENUE, TROTWOOD, OHIO

Attachments: [R19-58 RES\\_EDGE Grant Robertson Janitorial 4.1.2019](#)  
[R19-58 Contract Trotwood Robinson Janitorial Attachment](#)

Mr. Fred Burkhardt, Trotwood CIC Executive Director explained this request to apply for and ED/GE grant with Montgomery County to provide \$23,000.00 in funding for the LR Janitorial & Floor Care Services expansion to locate at 5131 Salem Avenue. Mayor McDonald asked for a motion. A motion was made by Ms. Brown to approve and second by Mr. Finley. Roll Call:

Aye: 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page

## XII. Old & New Business

- a. Mayor: To schedule an appointment with the Mayor, contact Clerk of Council at 937.854.7212 between the hours of 8 am - 5 p.m.

b. Council Members

Mayor McDonald announced that the construction will be underway for our new library. Central State University will have a presence here at TCCAC. Congratulations to the Trotwood High School boys basketball team. Mr. Vice Mayor Gales - Civil Service meeting was cancelled this month; Ms. Finley - Main Street Redevelopment project meeting is scheduled for April 9, 6:00 pm at TCCAC; Mr. Vaughn - Congratulations to the boys basketball team; Ms. Brown - Looking for volunteers to help with the Easter Egg Hunt; Ms. Page - Attend the First Tier Suburbs meeting and discussion code enforcement ideas we could implement; Mr. Kelley - Congratulations to the boys basketball team wonderful accomplishment.

- c. City Manager: Reminder to visit the City of Trotwood web site at [www.trotwood.org](http://www.trotwood.org) for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your email address or mobile phone.

City Manager Pope said the Board of Elections is looking for volunteers to be election day poll workers for the May 7th primary. Reminder on Saturday April 20th is the Trotwood Easter Egg Hunt open to the public.



**d. Staff Reports**

None at this time.

**XIII. Motion to Adjourn**

**Mayor McDonald asked for a motion to adjourn the meeting at 7:02 pm. A motion was made by Vice Mayor Gales and second by Mr. Vaughn. Roll Call:**

**Aye:** 7 - Mayor McDonald, Vice Mayor Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Councilmember Brown and Councilmember Page