

# City of Trotwood

3035 Olive Road  
Trotwood, Ohio 45426  
937.837.7771  
[www.trotwood.org](http://www.trotwood.org)



## Meeting Minutes

**Monday, July 15, 2019**

**6:00 PM**

### **Workshop & Special Meeting**

**Trotwood Community & Cultural Arts Center  
4000 Lake Center Drive, Trotwood, Ohio 45426**

### **City Council Workshop Meeting**

*Mayor Mary A. McDonald  
Vice Mayor Bettye L. Gales  
Council Member Charles Ron Vaughn  
Council Member Rhonda C. Finley  
Council Member Robert L. Kelley, Jr.  
Council Member Tyna R. Brown  
Council Member Yvette Page  
Sandy Riege Fuller, Deputy Clerk of Council*

**I. Call to Order: Mayor Mary A. McDonald**

Mayor McDonald called the meeting to order at 6:00 pm.

**II. Pledge of Allegiance****III. Roll Call: Clerk of Council**

**Present:** 7 - Mayor Mary A. McDonald, Councilmember Bettye L. Gales, Councilmember Charles Ron Vaughn, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr., Vice Mayor Tyna R. Brown and Councilmember Yvette Page

**Staff:** City Manager Quincy E. Pope, Sr., Deputy City Manager Stephanie Kellum, Finance Director Chris Peeples, Police Chief Erik Wilson, Fire Chief Rick Haacke, Planning & Development Director Jung-Han Chen, Cheryl Wheeler, Assistant to the City Manager, Parks & Recreation Coordinator Ciara Lewis, and Sandy Riege Fuller Deputy Clerk of Council. **Visitors:** John Fecke, Kathy Walker, Tom Grady, Bernie Hayes, Rev. Lloyd Hayes, Janice Chinn, Jay Young, Erin Gaddis

**IV. Motion to Approve the Agenda**

Mayor asked for a motion. A motion was made by Vice Mayor Gales to approve the agenda and second by Ms. Brown

**Aye:** 7 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

**V. Motion to Open the Workshop Meeting**

Mayor asked for a motion. A motion was made by Mr. Vaughn and second by Ms. Page to open the Workshop Meeting.

**Aye:** 7 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

**VI. Special Presentations**

**A. [PR34-19](#)**      **Preschool Promise Program by Robyn Lightcap, Executive Director - 10 minutes**

**Ms. Robyn Lightcap Executive director spoke about their program in the Dayton-Montgomery County area. The 3 pillars of success is to educate the community about the powers of preschool; expand the availability of high quality preschool and assist families in finding an paying for preschool. They are focused on improving the skills of young learners, especially boys, with their goal of closing the achievement gap. They have increased the number of participating programs and 60% the number of families they are serving.**

- B. [PR35-19](#) ADAMHS (Montgomery County Alcohol, Drug Addiction & Mental Health Services) "Mental Health Presentation Post Disaster Event" by External Affairs Director Paula Cosby

**This presentation was cancelled at this time.**

- C. [PR36-19](#) U.S. 2020 Census Bureau Update by Janice Holland-Atwater, Partnership Specialist

**Ms. Janice Holland-Atwater spoke about how important it is for our citizens to participate in the 2020 Census that's mandated every 10 years for everyone residing in the 50 states. The population total from the census determine the number of seats each state has in the House of Representatives and we use the total to redraw their legislation and school districts. With the population we have in the city of Trotwood it also affects funding in our community and the data collected help decision makers know how our community is changing. \$675 billion in federal funding is distributed to communities each year which is why the census count it is so important. Census date is confidential and protected under the law. A Census Bureau partnership staff will serve as a liaison to represent our city on a subcommittee. Complete Count Committees are volunteer committees established by state and local governments to increase awareness and motivate residents to respond to the 2020 census to act as our "census ambassador". Jobs are also available for those wanting to be a census taker. Office and in-field positions are available by visiting our city web site [www.trotwood.org](http://www.trotwood.org) for more information.**

- D. [PR37-19](#) FEMA Presentation by Erin Gaddis, Media Relations Specialist Office of External Affairs

**Ms. Gaddis announced that FEMA is accepting applications for citizens whose properties were affect by the Memorial Day tornado's. Stop by their offices at the Trotwood Madison City High School to fill out your applications for possibly reimbursement.**

## **VII. Motion to Close the Workshop Meeting**

**Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales to close the workshop and second by Ms. Finley. Roll Call:**

**Aye: 7 -** Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

## **VIII. Motion to Open the Special Meeting**

**Mayor asked for a motion. A. motion was made by Mr. Vaughn to open the special meeting and second by Ms. Brown. Roll Call:**

**Aye: 7 -** Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

**IX. Motion to Approve the Consent Agenda**

**Mayor asked for a motion. A motion was made by Vice Mayor Gales to approve consent agenda and second by Ms. Brown. Roll Call:**

**Aye:** 6 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr. and Vice Mayor Brown

**Abstain:** 1 - Councilmember Page

- E.**     [SR19-42](#)            A MOTION FOR THE LAW DIRECTOR TO DRAFT ORDINANCE TO RELEASE OLD SECTION 521.08 "LITTERING AND DEPOSIT OF GARBAGE, RUBBISH, JUNK, ETC." AND ENACTING NEW SECTION 521.08 "LITTERING AND DEPOSIT OF GARBAGE, RUBBISH, JUNK, ETC."

**This Staff Report was read and filed**

- F.**     [R19-93](#)            A RESOLUTION BY THE CITYCOUNCIL AMENDING RESOLUTION R19-72 FOR THE CITY STRATEGIC PLANNING SESSION THINK TANK WORKSHOP MEETING TO AUTHORIZE THE CITY MANAGER TO ADJUST THE EXPENDITURES OF PUBLIC FUNDS NOT TO EXCEED \$775.00

**Attachments:**     [R19-93 Resolution Amending Expenses for Think Tank Session \(01031120xA06A8\)](#)

**This Resolution was approved**

**X. Resolutions**

- A. [R19-95](#) A RESOLUTION BY TROTWOOD CITY COUNCIL ACCEPTING THE BID OF CG CONSTRUCTION COMPANY FOR THE OLIVE ROAD WATERLINE REPLACEMENT PHASE 1 PROJECT BCI NO. 19047 WORK TO BE COMPLETED ON OLIVE ROAD AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SAID CONTRACTOR TO COMPLETE THE PROJECT FOR AN AMOUNT NOT TO EXCEED \$565,745.00 AND AUTHORIZING A 10% CONTRACT CONTINGENCY OF \$56,574.50 TO COVER UNANTICIPATED COSTS

Attachments: [R19-95 Resolution Olive Rd Waterline Replacement Project \(01031125xA06A8\)](#)  
[R19-95 Olive Road Bid Tabulation](#)

City Manager Pope explained the city is committed to address the aging infrastructure needs throughout the community. this includes reviewing water lines/mains, sanitary sewer lines, catch basins etc. to ensure the health and welfare of our citizens. Staff has identified 19 breaks in recent years with the need to replace 3,100 feet of water mains along Olive road beginning at Main Street & Bradfield Place. The city has applied for a CDBG Grant and Ohio Public Works Commission (OPWC) grant to assist with this project. Once approved it will replace the dual service 12" water main (transmission and distribution) with a new 12" ductile iron pipe water main including fire hydrants and water service connections. Additional 6" and 8" mains are necessary to make the connections at Bradfield, Burman, MacMillian and Main Street. Bids from three vendors were received with the lowest awarding to CG Construction Company. The OPWC Grant was awarded of up to \$439,448.00, or 74% of the project costs with the city share is 26% or up to \$155,000.00. The local share will be divided as follows: \$80,000 from City Water enterprise fund and \$75,000 is the CDBG award. Mayor McDonald asked for a motion. A motion was made by Mr. Vaughn to approve and second by Ms. Finley. Roll Call:

- B. [R19-94](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL TO CONTINUE IN A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IN CONJUNCTION WITH THE MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT

Attachments: [R19-94 RESOLUTION Mont Co Natural Hazard Mitigation Plan.](#)

City Manger Pope reported that the Mitigation Plan is a plan that identifies mitigation priorities for all communities within the county. According to the Stafford Act in February 2002, it mandates that after November 1, 2003, a local government must have a plan on file with the State in order to receive mitigation funding for any declared disasters. Communities have the option to either adopt a resolution with the county or create our own independent plan. This sets the ground work for communities to reduce the risk of hazards by identifying resources, information, strategies for risk reductions, while helping to coordinate mitigation activities throughout the county for emergency planning efforts that we might face. All jurisdictions in the county are effected. The county is asking each jurisdiction in Montgomery County to adopt the latest version of the plan. Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales and second by Ms. Brown to approve. Roll Call:

**Aye:** 7 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

**C. [R19-96](#)**

A RESOLUTION BY THE CITY COUNCIL AUTHORIZING THE CITY MANGER to ENTER INTO A PUBLIC WORKS MUTUAL AID AGREEMENT WITH THE CITY OF CLAYTON AND ALL OTHER CITIES, VILLAGES AND TOWNSHIPS WILLING TO ENTER INTO MUTUAL AID AGREEMENTS WITH THE CITY OF TROTWOOD, AND FURTHER AUTHORIZING THE CITY MANAGER TO WORK WITH THE TROTWOOD LAW DIRECTOR TO RENEGOTIATE AND/OR MODIFY ANY MUTUAL AID AGREEMENTS ENTERED INTO BY THE CITY OF TROTWOOD AS NEEDED TO MEET ALL FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) OR OTHER STATE AGENCY REQUIREMENTS.

**Attachments:**     [R19-96 Resolution re Mutual Aid Agreement \(01031364xA06A8\)](#)  
                                 [R19-96 Mutual Aid Agreement Clayton - Exhibit A](#)

City Manager Pope said the the importance of having mutual aid agreement in place with other cities, villages and townships is critical whenever we have a need to provide and receive aid during times of widespread disaster and emergencies. This mutual aid agreement needs to be in place in order for the city to receive any FEMA reimbursements for mutual air and services provided by other jurisdictions. Mayor McDonald asked for a motion. A motion was made by Ms. Finley to approve and second by Vice Mayor Gales. Roll Call:

**Aye:** 7 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page

**XI. Old & New Business**

- a. **Mayor:** To schedule an appointment with the Mayor, contact Clerk of Council, 937.854.7212 between the hours of 8 am - 5 p.m.
- b. **Council Members**
- c. **City Manager:** Reminder to visit the City of Trotwood web site at [www.trotwood.org](http://www.trotwood.org) for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your email address or mobile phone.

**XII. Motion to Adjourn**

Mayor McDonald asked for a motion to adjourn the meeting. A motion was made by Ms. Finley and second by Vice Mayor Gales at 6:58pm. Roll Call:

**Aye:** 7 - Mayor McDonald, Councilmember Gales, Councilmember Vaughn, Councilmember Finley, Councilmember Kelley Jr., Vice Mayor Brown and Councilmember Page