

# City of Trotwood

3035 Olive Road  
Trotwood, Ohio 45426  
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[www.trotwood.org](http://www.trotwood.org)



## Meeting Minutes

Monday, January 6, 2020

6:30 PM

Trotwood Community & Cultural Arts Center  
4000 Lake Center Drive, Trotwood, Ohio 45426

## City Council

*Mayor Mary A. McDonald*  
*Vice Mayor Tyna R. Brown*  
*Council Member Charles Ron Vaughn*  
*Council Member Bettye L. Gales*  
*Council Member Rhonda C. Finley*  
*Council Member Robert L. Kelley, Jr.*  
*Council Member Yvette Page*  
*Sandy Riege Fuller, Deputy Clerk of Council*

**I. Call to Order: Mayor Mary A. McDonald**

Mayor McDonald opened the meeting at 6:00 p.m.

**II. Invocation: Elder Belinda Mitchell****III. Pledge of Allegiance****IV. Roll Call: Clerk of Council**

**Present:** 6 - Vice Mayor Tyna R. Brown, Councilmember Charles Ron Vaughn, Councilmember Yvette Page, Councilmember Rhonda C. Finley, Councilmember Robert L. Kelley Jr. and Councilmember Bettye L. Gales

**Staff members:** City Manager Quincy E. Pope, Deputy City Manager Stephanie Kellum, Asst. to City Manager Cheryl Wheeler, Income Tax Administrator Donna Sue Bowman, Planning & Development Director Jung-Han Chen, Fire Chief Rick Haacke, Deputy Fire Chief Brandon Barnett, Law Director Stephen McHugh, Parks & Recreation Program Coordinator Ciara Lewis, TCIC Executive Director Chad Downing, Finance Director Chris Peeples, Public Works Operations Supervisor, Johnny McCluskey, Sara Eaton, Sandy Riege Fuller, Deputy Clerk of Council. **Visitors:** Denise Moore, Fred Burkhardt, Rap Hankins, Sharron Williams, Boyd Hastings, Wanda Lander, Michael & Kat Boyd Duane Plessinger, Kelly Cokes, Jenny Alcala, Vanessa Carter, Maurice Rogers, Elder Belinda Mitchell, Barbara Higgins, Mattie Clay, Ulysses & Connie Grant, Angle Battle, John Fecke, Janet Foote, Cora Diggs, Lance Detrick, Katring Coleman, Sharon Beavers, Martha Erein, Kanea Stauss, Reba Green, Cherly Smnith, tom Grady, Trey Hope, JoAnne Orihood, Janice Chinn, Kathy Walker.

**V. Motion to Approve the Agenda**

Mayor McDonald asked for a motion. A motion was made by Vice Mayor Gales to approve the agenda and seconded by Mr. Vaughn. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

- VI. VISITORS AND COMMUNICATIONS:** To comment on any topic NOT on the agenda, please fill out a Speaker Form and return it to the Clerk of Council BEFORE the start of the meeting. Proceed to the microphone, state your name and address, proceed with your comments. You will have three (3) minutes to speak. Citizen comments on the 'Public Hearing' portion of the meeting will be accepted at the appropriate time during the meeting.

Trotwood Madison City School President Denise Moore invited everyone to attend the new "Five Rivers Health Center" Grand Opening event tomorrow at 6:00 located in their Central Board of Education building, 3594 North Snyder Road. This new facility will oversee various medical issues, wellness screenings, child examines, vision screening, dental and hearing screenings for students, families and the public all at no cost. Mr. Fred Burkhardt thanked the City Council for his opportunity to work with the support you have given him as Executive Director of the TCIC over the past four years. Mr. Rap Hankins lives in Ward 2. Thank you to City Council, staff and the people of Trotwood for all you've done volunteering your services helping his ward during the Trotwood tornado.

**VII. Special Presentations and Recognitions**

- A. [PR01-20](#) Presentation - Goodwill Easter Seals West Campus Community Services Center by Lance Dietrick CEO

**Attachments:** [Goodwill Easter Seals presentation \(2\)](#)

Mr. Lance Detrick a representative from Goodwill Easterseals announced are coming to Trotwood to build a new building called the Miami Valley West Campus Community Services Center. This new construction will be located on next to the new Trotwood Library on East Main Street going under construction in 2020 and scheduled to open at the end of 2020. This facility will serve as a senior adult daycare services for 50 people. Programming includes: employment programs, disability behavior health services for all types of developmental issues, free car seats for children for low income families, alzheimer's and dementia services, digital skill training, a community meeting room that seats 50 people for public use, as well as, partnering with local hospitals. Thank you City of Trotwood for all your support of this project.

- B. [R20-04](#) 2019 Holiday Light Contest Winners

**Attachments:** [2019 Holiday Lighting](#)  
[2019 Holiday light contest winners](#)

Ms. Ciara Lewis, Parks and Recreation Program Coordinator announced the winners of the December 2019 Christmas Outdoor Lighting Contest. First place winner was Kelly Coats, 2nd place Angele Battle, 3rd place Michael Boyd. Congratulations to all.

**VIII. Open the Nominations for the Office of Vice-Mayor**

Mayor McDonald asked for the nominations for the office of Vice-Mayor for 2020 for this two year appointment. Councilwoman Gales nominated Councilwoman Tyna Brown. Councilman Kelley nominated Councilwoman Yvette Page. Clerk of Council passed out the ballot papers and tallied the votes that resulted in four (4) votes for Ms. Tyna Brown and three (3) for Ms. Yvette Page.

**IX. Close the Nominations for Office of Vice-Mayor**

Mayor McDonald closed the nominations.

**X. Motion to Approve the Consent Agenda**

Mayor McDonald asked for a motion to approve the consent agenda. A motion was made by Vice-Mayor Gales to approve and seconded by Ms. Brown. Roll Call:

**Aye:** 4 - McDonald, Vice Mayor Brown, Councilmember Vaughn and Councilmember Gales

**Abstain:** 3 - Councilmember Page, Councilmember Finley and Councilmember Kelley Jr.

**A. [SR20-01](#) Approval of Meeting Minutes May 20, June 17, July 15, Sept. 16 and Nov. 18, 2019**

**Attachments:** [MeetingMinutes May 20, 2019](#)  
[MeetingMinutes June 17, 2019](#)  
[MeetingMinutes July 15, 2019\\_02](#)  
[MeetingMinutes September 16, 2019](#)  
[MeetingMinutes November 18, 2019](#)

**B. [R20-01](#) A RESOLUTION BY THE CITY COUNCIL AUTHORIZING CITY SPONSORED 2020 TROTWOOD MARTIN LUTHER KING EVENT TO SERVE THE PUBLIC PURPOSE OF COMMUNITY RELATIONS FOR EXPENDITURES NOT TO EXCEED \$500.00**

**Attachments:** [R20-01 Martin Luther King Event 2020](#)  
[MLK 2020 \(pdf\)](#)

**XI. Motion to Open the Public Hearing**

Mayor McDonald asked for a motion. A motion was made by Ms. Vaughn to open the Public Hearing and seconded by Vice-Mayor Gales. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

**XII. Public Hearings/Ordinances**

- A. [OR01-20](#)** AN ORDINANCE BY THE TROTWOOD CITY COUNCIL TO REPEAL OLD SECTION 1501.01 "ADOPTION" AND OLD SECTION 1501.99 'PENALTY' OF THE TROTWOOD CODE OF ORDINANCES AND ADOPTING NEW SECTION 1501.01 'ADOPTION' AND ADOPTING NEW SECTION 1501.99 'PENALTY' TO CONFORM WITH THE STATE OHIO OF FIRE CODE AND THE OHIO ADMINISTRATIVE CODE.

**Attachments:** [OR01-20 City of Trotwood \(Ordinance-Fire Change\) \(01067326xA06A8\)](#)  
[Notice of Public Hearing Fire Code](#)

City Manager explained this ordinance will be in compliance with the Ohio Fire Code to conform with the State Fire Code. This will update the current language in the civil penalty section referencing the Ohio Revenue Fund for deposits received that will be allocated to the fire revenue fund instead of the general fund. Mayor McDonald asked for a motion. A motion was made by Ms. Brown and seconded by Ms. Finley. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

- B. [OR02-20](#)** AN ORDINANCE TO APPROVE THE CURRENT REPLACEMENT PAGES TO THE TROTWOOD CODES OF ORDINANCES

**Attachments:** [OR02-20 Codified Ordinances 2019 update](#)  
[OR02-20 Public Notice](#)

City Manager Pope stated, this ordinance will update the 2028 & 2019 replacement pages of the City Codified Ordinances. Mayor McDonald asked for a motion. A motion was made by Ms. Finley to approve and seconded by Ms. Gales. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

**XIII. Motion to Close the Public Hearing**

Mayor McDonald asked for a motion. A motion to close the public hearing was made by Ms. Finley and seconded by Ms. Brown. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

**XIV. Resolutions**

- A. [R20-02](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL APPOINTING A VICE-MAYOR TO THE CITY OF TROTWOOD, OHIO FOR A TWO YEAR TERM BEGINNING JANUARY 6, 2020 AND ENDING DECEMBER 31, 2022

**Attachments:** [R20-02 Vice Mayor Appointed](#)  
[Vice Mayor Oath of Office](#)

Mayor McDonald asked for a motion to add Councilwoman Tyna R. Brown as the new Vice Mayor for a two year term. A motion was made by Councilwoman Gales to approve and second by Councilwoman Finley. Another motion was made to adopt the resolution as amended. A motion was made by Councilman Vaughn to adopt the amendment and seconded by Councilwoman Gales. Congratulations to Vice Mayor Brown. Oath of Office was administered by Mayor Mary A. McDonald. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

- B. [R20-03](#) A RESOLUTION BY THE TROTWOOD CITY COUNCIL ADOPTING THE CITY OF TROTWOOD STRATEGIC PLAN UPDATE WITH SHORT TERM AND LONG TERM GOALS.

**Attachments:** [R20-03 Strategic Plan Update 2020\\_2030](#)  
[Strategic Plan Presentation 2020\\_2030](#)

City Manager Pope said the total process took ten months for this plan to develop that will provide services to the City of Trotwood for years to come. This final Strategic Plan was presented to City Council to approve as submitted. This was a great opportunity for our citizens assisting the city with the process. It is our hope the city reaches the goals for implementation to move our city forward. Thanks to everyone helping us achieve our goals within your participation. Mayor Mary McDonald asked for a motion. A motion was made by Councilwoman Gales to approve and seconded by Councilwoman Finley. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

## XV. Old & New Business

- a. **Mayor: To schedule an appointment with the Mayor, contact Clerk of Council at 937.854.7212 between the hours of 8 am - 5 p.m.**

Mayor McDonald reminded the public to call 211 for those affected by the tornado for any type of assistance or questions you may have. This is the most efficient way to get the help you need.

A. [SR20-02](#) CITY COUNCIL APPOINTMENTS AS BOARD AND COMMISSION REPRESENTATIVES FOR YEAR 2020.

Attachments: [2020 Council Board Commissions Reps-FINAL](#)

Mayor McDonald said, the appointees for the 2020 City Council Boards and Commission representatives will change slightly this year. Councilmembers appointed as primary representatives from 2019 will be the alternates for 2020 and visa versa. Alternates do not have to attend the meeting's if the primary already is attending. Councilwoman Page said she had a request from her Ward 2 to reinstate the Tree Board Committee based on all the trees lost in her ward and around the city. Mayor McDonald agreed. We will add this committee to our volunteer application. Councilman Page would like to be the primary representative and Councilwoman Gales will be the alternate. Mayor McDonald asked for a motion. A motion to approve the 2020 Boards and Commission representatives for the year 2020 was made by Councilwoman Page and second by Vice Mayor Brown. Roll Call:

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales

b. **Council Members**

Mayor McDonald is excited about moving forward to the year 2020 year and working closely with all City Council members. Councilwoman Finley reported she helped the city of Moraine supporting three families during the holiday's. Thank you citizens for electing her to the At-Large City Council representative for another four year term. Councilman Vaughn is serving for one reason only; to represent the citizens of Trotwood as one member of this council unit. Vice Mayor Brown also replied, as a City Council representatives we are here to serve the people. Councilman Brown pointed out that November 5th 2020 Mayoral election is over. Let's move forward for many years to come to work for the people of Trotwood. Councilman Kelley thanked all the citizens and friends who came out to tonight to his swearing in ceremony. He's looking forward to a good year as the At-Large City Council representative for another four year term.

c. **City Manager: Reminder to visit the City of Trotwood web site at [www.trotwood.org](http://www.trotwood.org) for updated information and events in our city. Go to "Notify Me" icon to sign up to receive information by utilizing your email address or mobile phone.**

City Manger Pope said he looks forward to working with this City Council in the year 2020. We have many projects underway. One of the city's goals is to rebuild our aging infrastructure i.e. water lines, sewers and streets. He has an open door policy, therefore, the public can stop by anytime to talk.

d. **Staff Reports**

**XVI. Motion to Adjourn**

**Mayor McDonald asked for a motion to adjourn. A motion was was by Ms. Gales and second by Ms. Finley. Roll Call:**

**Aye:** 7 - McDonald, Vice Mayor Brown, Councilmember Vaughn, Councilmember Page, Councilmember Finley, Councilmember Kelley Jr. and Councilmember Gales